

Critical Elements for Implementation...

...the Privacy and Security Training Readiness Checklist

Is your company ready to reap the benefits of privacy and security training? Use this checklist to determine if you have the necessary resources, commitments and strategies in place to make privacy and security training a success.

Have you identified the strategic business objectives that privacy and security training will address (customer trust, brand value, risk avoidance, delivery on privacy promises, data protection, etc.)?

Do you have the active support of an executive-level sponsor (CEO, CIO) for your privacy and security training initiative?

Have you set realistic expectations for the privacy and security training with your executive sponsor?

Have you developed a privacy and security training implementation plan to move from strategic objectives to tactical implementation and business results?

Do you have a realistic schedule for implementing your privacy and security training?

Have you identified appropriate benchmarks and a method for measuring the success of your privacy and security training?

Do you have an adequate budget to effectively implement your privacy and security training?

Do you have the full support from all your stakeholders (executive sponsor, target users, line managers) for implementing privacy and security training?

Have you clearly identified the needs of your target audience, including the knowledge needed by various roles such as IT, Sales & Marketing, and HR?

Do you have the support of line managers in actively supporting and coaching in a culture of privacy and security?

Have you thought about how you will communicate the purpose and plan for your privacy and security training to the organization and participants before you roll it out?